



Produce for Better Health Program Intern

CICOA Aging & In-Home Solutions

8440 Woodfield Crossing Blvd., Ste. 175 | Indianapolis, IN 46240-4359

[Join our amazing culture at CICOA!](#)

Amazing benefits including flexible schedule with opportunity for work from home! Beautiful office space & breakroom! Great company culture with emphasis on Diversity, Equity, & Inclusion! Opportunity for networking with members of the Indy Hunger Network! Access to the Aging Network across Indiana! Work directly with Registered Dietitians, Social Workers, & Public Health Professionals!

Who: Any Public Health undergraduate or graduate student preferred with majors including Nutrition, Dietetics, Nursing, Social Work, Education, Business Administration, Project Management, etc.

Format: Hybrid format including work from home, tasks at the office, and events/outreach in the community. Must be willing to travel to Marion County & the 7 surrounding donut counties.

Preferred availability: 8am-4:30pm workdays. Candidates will be available a minimum of 2 days per week, max of 5 days per week. This is flexible so please apply and we can see if your schedule works for us.

Start date- ASAP. Opportunity for continued work throughout future semesters.

Essential Duties & Responsibilities:

- Assists on Grant projects related to nutrition and food insecurity including but not limited to marketing material development, data collection, organization, tracking, and input, and project fulfillment.
- Host bi-monthly produce distributions at meal sites across our 7-service county area for older adults.
- Aid eligible older adults in completing produce program applications, collecting blood pressure & weight measurements, satisfaction surveys, and follow-up as needed.
- Assists in program coordination, implementation, and organization of CICOA's Food As Medicine produce box program.
- Completes phone calls to clients on CICOA provided device to obtain follow up information for programs.
- Attend in-person and virtual meetings as well as community events.
- Potential for opportunity to assist in program coordination and implementation for CICOA's pet food delivery program PetConnect, Community Supplemental Food Program (CSFP), CICOA's Farmers Market Program, and Neighborhood Congregate Meal Site Program.
- Portrays the ICARE values of Integrity, courage, accountability, respect, & excellence.

Contact with questions or to set up an interview:

Allie Overett MS, RD

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